

APPLICATION FOR SEARCH OF BIRTH RECORD FILES

FURNISH ALL POSSIBLE INFORMATION - USE TYPEWRITER OR PRINT PLAINLY

FULL NAME		FIRST	MIDDLE	LAST
BIRTH PLACE		STREET OR HOSPITAL		CITY OR TOWNSHIP
				COUNTY
DATE OF BIRTH	MONTH	DAY	YEAR	SEX
				MALE
				FEMALE
FATHER: First		Middle	Last	Parents address at time of birth.
MOTHER: First		Middle	Maiden Name	Married Name
Application made by:		Mail copy to (if different than applicant)		
Name		Name		
Address		Address		
City	State	Zip	City	State
Your relationship to person		Intended use of Certificate		

Signature _____

Day Time Phone # _____

Who is eligible to receive a certified copy?

Illinois Statutes state certified birth certificates may only be issued to:

- * The person to who the record relates (if the person is 18 years of age or older).
- * The parents of the person (if the parent is named on the certificate).
- * Legal Guardian (with Court Documentation to verify that fact).
- * Legal Representative to whom the record relates. This includes an agent with written notarized authorization from a person(s) named on a birth certificate for the purpose of obtaining a certified copy for that person.
- * Person having genealogical interest (certificate must have been on file for at least 75 years).

What form of identification is required?

- * Driver's License or other picture identification

What is the cost of a certified copy?

- * \$14.00 for the first copy and \$4.00 for each additional copy at time of request.

- | | | |
|----------|-----------|------------|
| 1) 14.00 | 6) 34.00 | 15) 70.00 |
| 2) 18.00 | 7) 38.00 | 20) 90.00 |
| 3) 22.00 | 8) 42.00 | 25) 110.00 |
| 4) 26.00 | 9) 46.00 | 30) 130.00 |
| 5) 30.00 | 10) 50.00 | 35) 150.00 |

Make all checks payable to: CITY OF MATTOON
208 N. 19th St.
Mattoon, IL 61938

Number of copies requested at this time _____